

Information for applicants on the collection and use of personal data in the application procedure

Thank you for your interest in applying for a position at the Carl von Ossietzky University of Oldenburg. The protection of your personal data is very important to us.

The protection of employee and applicant data is governed by the General Data Protection Regulation (GDPR) and the new Data Protection Act of Lower Saxony (NDSG-neu). According to Section 13.1 and 13.2, GDPR, we are required to inform applicants on receipt of submitted documents about the type, scope and purposes of data collection and the corresponding legal basis for this:

The body responsible for the collection of data in the context of the application procedure and thus the data controller in terms of the data protection law is the Carl von Ossietzky University of Oldenburg.

<p>Data controller and contact details</p>	<p>Carl von Ossietzky University of Oldenburg, Head of Division 1 – Personnel/Organization Ammerländer Heerstr. 114-118 26129 Oldenburg</p> <p>Phone: +49 441 798-5448 Fax: +49 441 798-2547</p> <p>Postal address: Carl von Ossietzky University of Oldenburg 26111 Oldenburg</p>
<p>Data protection officer</p>	<p>Carl von Ossietzky University of Oldenburg Data protection officer 26111 Oldenburg</p> <p>Phone: +49 441 798-4196 Email: dsuni@uol.de</p> <p>www.uni-oldenburg.de/datenschutz</p>

We collect and process the personal data of applicants for the purpose of carrying out the application procedure. The legal basis for this is Art 6(1) lit. e GDPR in conjunction with Art. 88 GDPR in conjunction with Section 12 NDSG-neu. Personal data is forwarded to the Equal Opportunities Officer, the Representative for Employees with Disabilities, the Staff Council and Personnel Administration for administrative purposes in the application procedure and compliance with statutory participation rights.

Personal data is stored for the duration of the application procedure and for up to 3 months after the end of the application procedure. After this date, the data is deleted, unless it becomes part of the personnel file through the commencement of an employment relationship.

You have the right to access the personal data concerning you that is collected by the Carl von Ossietzky University of Oldenburg and, if applicable, to rectify, delete or restrict the processing of these data, the right to object to the processing of this data and the right to data portability. You may also contact the data protection officer of the university (see above) at any time if you believe that the processing of your personal data is in violation of the law. You also have the right of appeal to the supervisory authority. The supervisory authority is the [Landesbeauftragte für den Datenschutz Niedersachsen](#).

If you do not wish to provide the required information, your application cannot be considered in the application process.

If the university intends to store your personal data for a longer period of time or for other purposes (such as in an application pool), it will ask for your prior consent.